

# CERTIFICATE OF CERTAIN WORK IN HISTORIC DISTRICT

No. **HD -** \_\_\_\_\_ Date : \_\_\_\_\_, 20 \_\_\_\_ Fee : \$ 50.00

Owner / Applicant : \_\_\_\_\_ Contractor/Builder : \_\_\_\_\_

Home Address : \_\_\_\_\_ Address : \_\_\_\_\_

City : \_\_\_\_\_ St. : \_\_\_\_\_ Zip Code : \_\_\_\_\_ City : \_\_\_\_\_ St. : \_\_\_\_\_ Zip Code : \_\_\_\_\_

Telephone : ( \_\_\_\_\_ ) \_\_\_\_\_ Telephone : ( \_\_\_\_\_ ) \_\_\_\_\_

Address/Location where work is to be done : \_\_\_\_\_ Primary Zoning : \_\_\_\_\_

Addition/Subdivision : \_\_\_\_\_ Block : \_\_\_\_\_ Lot : \_\_\_\_\_

or Legal Description : \_\_\_\_\_

Description of Work :  *New*  *Addition*  *Repair*  *Remodel*  *Placement ( moving )*  *Demolition*

Type of Building :  *Residence*  *Commerc.*  *Indust.*

Building/Addition Size : *Width* \_\_\_\_\_ x *Length* \_\_\_\_\_ x *Height ( overall )* \_\_\_\_\_ *Sidewall Height* \_\_\_\_\_

Lot Size : \_\_\_\_\_ ' x \_\_\_\_\_ ' \_\_\_\_\_

Existing & Proposed Building Yard Setbacks : *Front* \_\_\_\_\_ *Sides* \_\_\_\_\_ / \_\_\_\_\_ *Rear* \_\_\_\_\_

Existing Use : \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Frame:  *Wood*  *Metal*  *Brick/Conc. Block*  *Other* \_\_\_\_\_

Materials: *Foundation* \_\_\_\_\_ *Roofing* \_\_\_\_\_ *Siding* \_\_\_\_\_

**••• A PLOT PLAN AND A DRAWING OF THE PROPOSED PROJECT IS REQUIRED WITH THIS APPLICATION •••**

I certify that the above information here given and any attached materials are true and complete to the best of my knowledge.

The foregoing application was subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Notary Public

\_\_\_\_\_, 20 \_\_\_\_  
Commission Expires

## FOR COMMISSION USE ONLY

Type Of Certificate :

- \_\_\_ *NO MATERIAL EFFECT* ( issued by Planning Commission )
- \_\_\_ *APPROPRIATENESS* ( issued by Historical Preservation Commission )
- \_\_\_ *EXCEPTION ON THE GROUND OF INSUFFICIENT RETURN OR HARDSHIP* ( issued by Historical Preservation Commission )
- \_\_\_ *REFUSAL TO ISSUE CERTIFICATE* ( issued by Historical Preservation Commission )
- \_\_\_ *ALLOWANCE* ( issued by Planning Commission )
- \_\_\_ *ALLOWANCE ON THE GROUND OF HAZARDOUS CONDITIONS* ( issued by Planning Commission )

Findings Of Fact : \_\_\_\_\_

Acted upon after public hearing this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

Attest : \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
*Planning / Historical Preservation Commission Chairperson*

\_\_\_\_\_  
*Zoning Administrator*